

*Greenberg*

August 18, 1992 Meeting of the Council of the Five College Learning in Retirement Program with Barbara Southworth, the president, presiding; the following members of the council and committee chairs were present: Beal, Gibson, Dunn, Wisneski, Rapoport and Keating, S. Lawton, Senders and S. Lehman; also present was the NEW COORDINATOR, LUCY GREENBERG.

The minutes of the previous council meeting had not been circulated by the LIR office, and these were therefore read aloud by the secretary; the council accepted the minutes. The treasurer's year-end report was read, and this is here attached for the record.

Several general announcements were provided by the president: Dates for the next council meeting, September 10, 1992; and for the general meeting and luncheon, September 22, 1992. Additionally, the president announced that on August 19, 1992, our newly purchased computer, with printer, computer desk, favorably purchased in our behalf by Jean Stabell of 5 Colleges, will arrive. Ensued general discussion concerning office equipment, arrangement, need for more suitable chairs, etc., need for improving security of the office, re-planning use of the space; council agreed that all of these issues would benefit by the recommendations of the program coordinator after she had assessed the issues within a reasonable time, this day being her first day in the office.

The president asked Senders to consult with the curriculum committee and/or any other persons concerning the correspondence concerning the establishment of seminars or special events concerned with the study of race relations issues.

Susanne Lehman was by acclaim authorized to represent 5CLIR in England and France during her month's stay in Europe in ~~her~~ her stated plan to gather information concerning programs similar to ours. The president also stated her plan to confer with the program director of the Fine Arts Center of U-Mass to verify the status of the Greeter program LIR has provided the Center.

Gibson moved, Rapoport seconded: LIR should discourage the use of space in private commercial establishments for any regular LIR activities, and that we continue to use spaces at the five campuses and public facilities before considering locating any activities at commercial facilities. *All agreed*

Dunn raised questions about the policy of defining seminar participant limits, and the council agreed that this is an important issue which should be considered at our prospective retreat, and urged Dunn to prepare a written rationale for any changes she wishes to have considered. Lucy offered to do research on seminar formats in other institutes and will prepare a report for use of the retreat. The council concurred that Alice Friedman, representing the council, should obtain a gift for E. Reid, to be offered at the September luncheon with appropriate remarks by the president in appreciation of Reid's service.

Lehman and Wisneski reported that format and substance of LIR newsletter are being reviewed for possible improvement.

11.45 ~~zzzz~~ a.m. Gibson moved, Beal seconded, all agreed, time to adjourn.

July 6, 1992

Addendum to 5CLIR council minutes of June 9, 1992

Council discussed the implementation of the guidelines for registration which had been recommended by the president's task force on policies and procedures. The guidelines had been implemented this June in registering members in seminars of their choices, and in general the guidelines appear to have effected the equitable management of registrations. However, the guidelines at present do not deal with extraordinary circumstances of members, which may require special or exceptional procedures. The special circumstance this year, was that in which two members may request the same seminars, and since these two members may be dependent upon each other for attendance, need to be enrolled in the same seminar; in this case, one member of such pair was "lotteried out" of the choices, thereby making it more burdensome for both to enroll than is reasonable. The council agreed that the executive and her assistants make special allowances to accommodate these two persons. The council also agreed that the Task Force should be asked to review the guidelines again, in consideration of providing for such exigencies or special circumstances that can be foreseen; that is, for providing for the most rational flexibility to be implemented in future registrations. In addition, because of the criticism of the format of the registration/registration forms~~zz~~ voiced by the executive officer, it was agreed that this document should be reviewed also.