

**Reminder: Ne x t Council meeting: May 9th @1:30 p.m. at 5 Colleges, Inc.**  
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## **Five College LIR Council**

### **Minutes of the meeting Apr i l 11, 2002**

Held at Five Colleges, Inc., Amherst

Present at the Council were: Barbara Snoek (President), Chuck Gillies (Vice President), Nick Leras (Treasurer), Jim Scott (Secretary), Ted Belsky (Past President), Karen Tatro (Administrator), Connie Anderson '03, Peg Bedell (Publicity, Chair), Ed Buck '02, Hy Edelstein '03, Bob Grose '04, June Guid ('04) and Meetings Committee Chair), Pat Keating Leonard (Winter 86 Summer Programs Chair), Alex Leras (Curriculum Co-Chair), Linda Stairmand (Newsletter Editor), Norman Winston '03, Naomi Yanis Curriculum Co-Chair).

Not Present: Nylda Glickman '02

### **The meeting was Called to Order by President, Barbara Snoek at 1:32 p.m.**

The Minutes of the March 14, 2002 meeting were approved with the minor correction of Doris Leonard not being present (p. 1).

### **Remarks by President, Vice President as Past President:**

Barbara Snoek reported that Ben Bowditch is at home after surgery and is improving nicely. Also, Elaine Barkin and David Dill are in Elaine Manor.

2. Ted Belsky reported on the over-whelming success of the Great Decisions meetings on Friday mornings with lunch following.

Attendance at the first four meeting, starting March 15 have been (Discussion/Lunch): 101/54; 79/41; 70/35; 101/43. Ted went on to acknowledge the excellent contribution of Chuck Gillies to this series. Lastly, Ted congratulated the participants in the most recent session on Near East issues. He noted that concern had been expressed that the presentation was not balanced, but that the Committee felt that not all points of view could be represented thoroughly, given time constraints.

### **Report on the EIN/ ILR Conference:**

3. Chuck Gillies attended the EIN/ILR [Elderhostel Institute Network/ Institute for Learning in Retirement] Conference at Salem, MA on March 17-19. Chuck distributed a summary sheet of his impressions at the conference. Important to him as he enters as President of 5CLIR was the opportunity to interact with representatives from other LIR units. He recommended to the Finance Committee that 5CLIR budget to support continued membership in EIN/ILR and sending at least one person annually to this conference. He enumerated some of the benefits of membership, such as participation in their "extranet" computer resources. A Summary sheet of benefits was distributed.

### **COMMITTEE REPORTS:**

#### **Finance Committee:**

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Page 2 of 2

He commented that he found that our model of organization of LIR is only one of several that exist. There also seems to be a large variation in the size of the organization from 75 up to 1,200.

4. Nick Leras, Treasurer, distributed the financial report package, which consisted of a statement of the assumptions of the budget formation process and the resulting recommendations of the Finance Committee to the Council for a vote of approval. Nick stated that because the membership has grown over the last few years, so have the expenses of running the organization, at a faster rate than the income growth from dues. The three recommendations are: 1) increase the annual dues for membership; 2) Non-members should pay more than members for special events and programs; 3) The "break even" budgeting policy for organizers of events should be replaced with policy to add -10% to cover support costs of the events.

Wide discussion followed by Council members on these recommendations and their related issues. Whereas the Finance Committee had recommended an increase of dues from \$150 to \$160, the Council finally decided to make the increase to \$175, so that: 1) the reserve fund would be increased in a predictable manner, to be used to cover expense variations and the possible purchase of capital equipment; 2) a further increase in dues would not have to be instituted in the foreseeable future.

**MOTION: Full annual membership dues for Year 2002/3 will be increased from \$150 to \$175, and the excess of the income over the budgeted expenses will be assigned to the Reserve Fund.**

**Voted unanimously.**

5. Nick discussed the various parts of the "Budget Worksheet". One assumption that impacted upon this proposed budget is the assumption of 2002/3 membership of 240. After discussion of past increases in net membership, this assumption seems valid. With regard to implementing the two-tier charges for members and non-members to events, the question was asked if the added effort was worth the extra income generated. It was decided to allow the chair of each event to make this decision on a case-by-case basis, for the present time. The expenses in the budget reflect the requests from the different committee and activity chairs.

**MOTION: To APPROVE the Proposed Budget for Year 2002/3, with \$53,990 in income and \$46,750 in budgeted expenses, with the budgeted difference of \$7,240 being allocated to the Reserve Fund.**

**Voted unanimously.**

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In the interest of limited time of this Council meeting, Nick did not discuss the Balance Sheet as of March 31, 2002 or the Profit & Loss Sheet through March 31, 2002.

**Nominations Committee:**

6. Connie Anderson announced a slate of candidates for the 5CLIR for Year 2002/3 of: Vice President/President Elect of Naomi Yanis; Treasurer of **Nick Leras; and Secretary of Jim Scott.**

The other duties of the Nominating Committee is to oversee the announcement at the Spring Pot Luck Dinner of the Candidates for the offices and the Candidates for the election of 3 new members to the Council.

**Office Concern: Vacation Time for Karen Tatro and Office Coverage:**

7. Karen Tatro is Program Coordinator of 5CLIR, which is a 10 month Position with two months of unpaid time off during the summer. Because of the changes in the registration/preparation for Fall seminars, the new 5CLIR Office summer schedule will be:

June: Regular Hours, 9 - 1, with Karen covering Office

July: Tue., Wed., Thur., 9-1, with Karen covering Office

August: Mon. - Thur., 9 - Noon, with Suzanne covering Office

**Donations to Seminar Sites at non-5-College Institutions:**

8. Karen Tatro suggested that 5CLIR make a token donation of appreciation (\$25) to those non-5-College institutions which hosted seminars this past semester. These institutions are: Hitchcock Center for the Environment, Jones Library, Historic Deerfield (Flynt Center), Historic Northampton, Northampton Community Music School, and Pocumtuck Valley Memorial Libraries.

**MOTION: A token donation of \$25 be made to each of the six Non-5-College institutions that hosted seminars during this spring Semester, and that these funds be taken from the "Miscellaneous" Account.**

**Voted unanimously.**

**Curriculum Committee:**

9. Alex Leras and Naomi Yanis reported that there will be 22 seminars plus the opera workshop offered in the Fall. Toward the end of April, a typed list of the Titles and the Moderators' Names will be sent to the membership along with the Invitation to the Spring Pot Luck Dinner on May 9th•

At that dinner there will be a short program. The slate of candidates for the 5CLIR Officers will be introduced, and additional nominations will be requested from the floor. All such nominations need to have the nominee's approval before being so nominated. The Summer Program will be introduced along with the Short Seminar on Reading Short Stories in July and August. Chuck Gillies will make a photo display of shots taken at LIR events and seminars during the recent past.

Catalogs for the Fall Seminars and Workshops will be distributed at the morning coffee meeting at the Red Barn, Hampshire College, on Thursday morning, June 6 from 10 a.m. to noon. Moderators will be present to answer questions about their individual seminars and workshops. This is a drop-in structure, with no formal presentations by the Moderators. Those members not present at this meeting will receive a copy of the catalog by mail.

Registration for seminars and workshops will be by mail to the 5CLIR Office before the close of registration on 43,131:4-st. If needed, the lottery will occur July

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Seminar

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**Long 'Arm Review Committee:**

Chuck Gillies, Connie Anderson, Peg Bedell, Ed Buck, Bob Grose, Nick Leras, Naomi Yanis.

10. C h u c k G i l l i e s, as spokesperson for the committee, explained that the committee as charged had met several times. They had considered the past long range planning documents and their recommendations. They endorsed the need for long range planning for 5CLIR and brought two motions to be voted by the Council in order to insure organized future planning.

**MOTION: T o change the name of the "Long Term Review Committee" to the "Strategic Planning Committee".**

**Voted unanimously.**

**MOTION: T o authorize the Strategic Planning Committee to:**

- 1. Solicit input from the membership with the purpose of drafting a Mission Statement for adoption by 5CLIR;**
- 2. I n i t i a t e an organization-wide review of how that mission is being implemented;**
- 3. Recommend to Council ways to improve this implementation, i f necessary;**
- 4. Complete a report on the progress of this task by April 2003.**

**Voted unanimously.**

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**Concern about Limit ing Membership in 5CLIR:**

11. Ed Buck distributed a 2-page sheet "LIR Membership" (3/14/02) & a letter to Ben Bowditch from Walker "Bill" Gibson (2/18/97). Ed is concerned that the continued and accelerated growth of the LIR membership will, in the future, change and weaken the character and quality of LIR. Therefore, he is

Respectfully submitted by:

James E. Scott, Secretary

April 17, 2002

Distributed at the meeting were:

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asking Council to consider the desirability of limiting the membership to a maximum of 250 full members.

His hand-out sheet lists 6 factors to consider. He cited Gibson's letter as arguments for consideration of limitation of the membership, even though that was 5 years ago and with a smaller maximum number.

It was noted that Harvard University ILR has a membership cap of 500 and requires interviews for admission, a waiting list, and has a mechanism for removal of members who do not continue to meet the standards of membership.

As one factor of limitation, the question was asked as to what obligation the 5 College Inc. has to provide 5CLIR space to hold its seminars and programs.

12. Barbara Snoek read from two email messages: The emails were an exchange between Barbara and Chuck Gillies. They cited minutes by Anne Keppler of Feb. 10, 2000 which refer to comments by David Moriarty supporting no membership cap, and a statement by Diedrick dated 3/9/99 to Lorna Peterson (then Head of 5 College, Inc.) supporting continued reasonable growth of about 6% per year.

**It was the consensus of the meeting to refer the matter to the Strategic Planning Committee for further study and a return recommendation to Council in the future.**

**Barbara Snoek called for a motion to adjourn the meeting at 3:30 p.m.**

**Moved and Voted Unanimously.**

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**Next Council meeting: AzE, 11\* 1:30 p.m. at 5 Colleges, Inc.**

Agenda: April 11, 2002

Financial Report: April 11, 2002

Budget Report; Budget Worksheet; Balance Sheet; Profit & Loss Sheet

Report on the EIN/ILR Conference in Salem, MA (3/17-19/02)

+ Summary Sheet of Benefits & Services of EIN Membership

Long Term Review Committee Recommended Motions Sheet

LIR Membership Factor Sheet from Ed Buck (3/14/02)

**Reminder: Next Council meeting: June 13th \* 1 :3 0 p.m. at 5 Colleges, Inc.**

**Five College LIR Council**

Minutes of the Regular Meeting: May 9, 2002

Held at Five Colleges, Inc., Amherst

Present at the Council were: Barbara Snoek (President), Chuck Gillies (Vice President), Nick Leras (Treasurer), Jim Scott (Secretary), Karen Tatro (Program Coordinator), Connie Anderson '03, Peg Bedell (Publicity, Chair), Ed Buck '02, Bob Grose '04, Pat Keating (Membership Chair), Doris Leonard (Winter 85 Summer Programs Chair), Alex Leras (Curriculum Co-Chair), Norman Winston '03, Naomi Yanis (Curriculum Co-Chair).

Not Present: Ted Belsky - Past President, Hy Edelstein '03, Nylda Glickman '02, June Guid '04 - Meetings Committee Chair, Linda Stairmand - Newsletter Committee Chair

**The meeting was Called to Order by President, Barbara Snoek at 1:30 p.m.**

1. The Minutes of the April 11, 2002 Council Meeting were approved with the minor corrections.

**2. Remarks by President, Vice President & Past President:**

Barbara Snoek took this opportunity to thank Karen Tatro for all that she has done this year to make this another outstanding year at 5CLIR. She presented Karen with a card of recognition.

Chuck Gillies reported that the last session of the Great Decisions went very well and was attended by more than 80 people. The format of the whole seminar worked very well with the program followed by a lunch. The entire series show a profit of \$1,000.

Jim Scott shared a copy of the UMASS Library Report 2001 in which he is pictured as a Community User doing research for his 5CLIR Lewis and Clark Seminar last Spring

3. Chuck Gillies distributed an updated list of the 5CLIR Committees 2001-2002 (5/9/02) This sheet summarized the Chairs and Members of each of the standing committees. He pointed out that two committees will need new Chairs to replace those who are stepping down: Newsletter/Publicity, and Conversations Over Coffee. A number of names were suggested to Chuck for possible candidates for these two. Dorothy Gorra has agreed to chair the Summer 85 Winter Programs Committee.

**4. COMMITTEE REPORTS:**

**Finance Committee:**

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Nick Leras, Treasurer, distributed the financial report package. He commented upon the 2001/2 budget status which indicates that there will be a \$3,100 deficit at the end of this fiscal year.

Nick will be the one to announce the increase in annual dues to the Membership at tonight's Annual Membership Meeting. As justification he will point to this year's deficit and the increase in overhead expenses due to expanded membership and the fact that this will be the first increase in dues since the founding of 5CLIR.

Nick reviewed the Balance Sheet (As of 4/30/02), the Profit & Loss Budget vs. Actual Sheet, the Schedule of Equipment (As of 4/30/02) and the Schedule of Equity (As of 4/30/02). He commented that the unencumbered Reserve Funds is \$22,540.92, which is more than \$25,000 less than the target figure of about \$48,000, which represents

one year operational costs of 5CLIR.

**Curriculum Committee:**

Alex Leras and Naomi Yanis reported that Dottie Rosenthal has agreed to serve as Co-Chair of the Curriculum Committee with Alex in 2002/3, as Naomi will assume the position of Vice President/President Elect. Alex distributed a sheet giving the new dates for registration for Fall Seminars and Workshops.

Karen Tatro commented that persons signing up for the Summer Seminar on the Short Story must be full time members now. Discussion followed concerning the point that this seminar starts July 27th, and annual dues for 2002/3 are to be paid by July 1st.

**Strategic Planning Committee**

Chuck Gillies and Bob Grose commented that their committee has been meeting regularly, and that a questionnaire concerning the Mission Statement and Objectives of 5CLIR will be sent to the membership at the same time as the ballots for election of Officers and new members of Council.

**5. Annual Business Meeting and Membership Pot Luck Supper**

Barbara Snoek reviewed the order of the agenda for the meeting, and who would speak to which points. Discussion followed to assure a smooth-flowing enjoyable evening. Chuck Gillies will close the evening's program during the dessert time with a slide show of photos taken during the last year at meetings of the various committee, seminars and other events.

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**6. Issues Carried Over from Previous Meetings:**

Karen Tatro announced that the Elderhostel Trip to Sicily was cancelled due to insufficient subscription. Karen also announced that there are ever-increasing Space Concerns for next year's seminar locations. There was good news that the Billie Wilder seminar can be held at the Yiddish Book Center. On the other hand, neither the Flynt Center in Deerfield nor Blanchard Hall at Mt. Holyoke College will be available for 5CLIR use. Using space at UMASS School of Education is a problem due to parking concerns. Construction on the various campuses strains the availability of space for 10-week blocks of time. A number of suggestions were given to Karen for alternative spaces for seminars.

**7. Other Business:**

**Summer Programs: Pat Keating announced that Miniature Theater at Chester matinee performances on Thursday afternoons are available, but that the one on July 11 may conflict with the Council Meeting on that day.**

There was no further business to come before the Council.

**Barbara Snoek called for a motion to adjourn the meeting at 2:42 p.m. Moved and Voted Unanimously.**

**Next Council Meeting: June 13\* 1:30 p.m. at 5 Colleges, Inc.**

Respectfully submitted by:

James E. Scott, Secretary

May 11, 2002

Distributed at the meeting were:

Agenda: April 11, 2002

Financial Report: May 9, 2002

Current and 2002/ 3 Budget Report; Balance Sheet; Profit & Loss Sheet,

Schedule of Equipment Sheet, Schedule of Equity Sheet

5CLIR Committees 2001/2 Updated Draft (5/9/02)

New Dates for Fall 2002 Registration Sheet

Kathleen Johnson

**6. Summer and Winter Programs - Anne Martin, Winter Ch.; , Summer Ch.**

June Guild

Jean Holden

Marcia Holden

**7. Special Programs Committee - Barbara Snoek, Vice-President, Chair**

Subcommittees:

7a. Special Events - Dorothy Gorra, Chair

Shirley Brodigan

Jean Curran

Joice Gare

7b. Great Decisions - Ted Belsky and Chuck Gillies, Co-chairs

Jono Hanke

Amy Johnson

7c. Conversations over Coffee - Eve Posada, Chair

Ruth Hooke

Rhoda Juels

Suzanne Lehman

Eleanor Reid

Gillian Morbey

Kay Sheehan

Jerry King

Jerry Braunthal

7d. Computer Group - Harley Unger, Convenor

John Armstrong & Hy Edelstein

Anne Martin

Calvin Vizedom

Monika Vizedorn

Diethick Snoek

Dorothy Swanson

Monika Vizedom

7e. Website Committee - John Armstrong, Chair and "Webmaster"

Jono Hanke & Eleanor Shattuck

Chuck Gillies & Eleanor Shattuck

**8. Nominating Committee - 2002 Chair:**

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Laura Belsky

## FIVE COLLEGE LEARNING IN RETIREMENT

### ANNUAL MEMBERSHIP MEETING

THURSDAY, MAY 9, 2002

St. John Cantius Parish Hall, Northampton, 5 - 7 p.m.

### MINUTES OF BUSINESS MEETING

President Barbara Snoek called the rambunctious Meeting to Order, more or less. Barbara welcomed the some 200 members to the Annual Membership Meeting. In her remarks she offered word of thanks to Five College, Inc. and the individual five colleges and the University, without which we would not be able to function. She also asked the Moderators of the semester's seminars to stand and receive the thanks of the membership for their efforts and leadership. She explained that 5CLIR is a peer organization in which it is the members themselves that make all of our events possible, especially this dinner meeting, and she thanked June Guild and her hardworking committee for all they have done to make this evening possible. As an peer organization she asked the members of the Council to stand and be recognized, as well as the Committee Chairs and their membership. Now that so many members were standing, the meaning of peer organization was abundantly clear to all. Barbara closed her welcoming remarks by drawing the membership's attention to the sheet in the Membership Packet which permits members to sign up for participation on one or more of the standing committees that make 5CL1R function.

Nominating Committee Chair, Connie Anderson, recognized the members of her committee, and announced the Slate of Candidates for the Officers for next year: As this year's Vice President/President Elect, Chuck Gillies will become President for 2002/3. Naomi Yanis is nominated for Vice President/President Elect for 2003/4. Nick Leras is nominated for Treasurer, and Jim Scott is nominated for Secretary. There will be three new members elected to the Council from those who were nominated from this past year's seminars; the candidates are: Lee Beaty, Peg Bedell, Laura Belsky, Wayne Cowan, Arnold Friedmann, Ruth Hooke, Alexandra Leras, Sandra Mullin, Jerome Rosenthal, Diedrick Snoek, Joseph Tyrol, & Harley Unger.

Connie announce that the ballot for the election of these new officers and council members will be sent the Membership for voting and return to the 5CLIR office  
Cur r iculum Committee Co-Chair, Alex Leras, announced the Summer Seminar: Reading Short Stories, which will meet Tuesday afternoons at Jones Library, Amherst, for six weeks, starting July 23

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Packet. Alex also reviewed the registration procedure for the Fall Seminars: June 6: Drop-In Meeting, 10 a.m. - 12 Noon, at the Red Barn, Hampshire College, to distribute

the Seminar Catalogs and registration forms, and to talk with the individual Moderators. Coffee and snacks will be served. For those members who did not attend this meeting, the Fall Seminar Packets will be sent by mail. June 28: Registration closes for those seminars that need to be lofteried due to over-subscription. J uly 3 or 5: Lottery, i f necessary. J uly 17: Mailing of confirmations of enrollments in Fall 2002 Seminars (or earlier, i f possible. September 30: Classes begin for Fall 2002 Seminars.

Computer Circle Chief Guru, Hy Edelstein, announced the next meeting of the Computer Circle on Wednesday, May 22, 9:30 a.m. at the Jones Library in Amherst. Among the topics to be discussed will be email intricacies, among others. Everyone is invited. Hy also requested the membership to complete the Computer Survey in the Membership Packet.

Summer Programs Chair, Doris Leonard, introduced the Summer Programs Catalog in the Membership Packet. Dor is explained the enrollment procedure. She also pointed out that for some of the events, space is limited and placement is on a first come basis.

Financial Report was given by Treasurer, Nick Leras. Nic k announced that due to the increased expenses and the increased overhead due to the expanded membership, the annual dues for 2002/3 will be increased by \$25 to \$175. He explained that this is the first increase in dues since the founding of 5CL1R thirteen years ago. By referring to the Budget page of the Financial Report in the Membership Packet, Nick explained that the current year, 2001/2, is project to have a \$3,100 deficit. Wi th the increase in dues, next year's projected budget should produce a \$7,240 surplus, which will be added to the Reserve Fund, which currently stands at \$22,541.

President Barbara Snoek encouraged the membership to contribute to the Donors Fund which is to assist those members for whom the annual dues and program fees is a burden. She stated that 5CLIR is open to all retirees. She explained that anyone who wishes to take advantage of this Fund need only contact the President, Barbara, Chuck Gillies as the next President, or Nick Leras as Treasurer. These matters are strictly confidential. Barbara introduced Chuck Gillies as the current Vice President/President Elect. Chuck explained the formation of the Strategic Planning Committee of the Council, which is in the process of examining and defining the Mission and Future Objectives of 5CL1R. To assist this committee in its deliberations, Chuck announced that in the same envelop as the ballots which will be mailed out shortly, there will be a survey related to the Mission and Objectives of 5CLIR. He encouraged the membership to complete this questionnaire and return it to the office at the same time as the ballot.

Chuck took this opportunity to acknowledge the excellent work of Barbara Snoek as our President during this past year. As a token of the appreciation of the whole 5CLIR he presented Barbara with a gift certificate to the Guild Art Center and with a framed picture of Barbara and Diedrick together in their back yard. The membership showed its approval with a rousing round of applause.

There being no further business, the meeting was adjourned and dinner was served.

While dessert was served, Chuck Gillies used the new digital projector to show the audience a collection of slides that he had taken mainly during this past year.

Pictured were members of the Officers and Council, Chairs and members of various Committees, Moderators and members of various seminars during this year. Chuck closed this part of the program with a gallery of the Presidents of 5CLIR, Past, Present, and Future.

Barbara thanked Chuck for his imaginative and beautiful presentation, which was seconded by everyone there. She thanked the membership and their guests coming, and reminded everyone to try to come to the Fall Seminar Introduction Event at the Red Barn on June 6

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**Reminder: Next Council meeting: July 11**

**th @ 1:30 p.m.**

**at 5**

**Colleges,**

**Inc.**

## **FIVE COLLEGE LIR COUNCIL**

Minutes of the Regular Meeting: June 13, 2002

Held at Five Colleges, Inc., Amherst

Present at the Council: Barbara Snoek (President), Chuck Gillies (Vice President), Nick Leras (Treasurer), Karen Tatro (Program Coordinator), Connie Anderson '03, Peg Bedell (Publicity

Chair), Ed Buck '02, Hy Edelstein '03, Bob Grose '04, June Guild '04 (8c Meetings Chair), Pat Keating (Membership Chair), Doris Leonard '04 (8z, Winter and Summer Programs Chair), Alex Leras (Curriculum Co-Chair), David Navon (Audio-Visual Chair), Norman Winston '03, Naomi Yanis '02 (Curriculum Co-Chair)

Not Present: Ted Belsky (Past President), Nylda Glickman '02, James Scott (Secretary), Linda Stairmand (Newsletter Chair)

The meeting was called to order by President Barbara Snoek at 1:30 p.m. The minutes of the May 9, 2002, Council meeting were approved.

June Guild, Meetings Chair, reported that the Potluck of May 9th had gone well with 190 members present. Ed Buck quoted a member who said the long tables were not conducive to conversation and Pat Keating who sat at one of the last tables called said that the buffet food was

sparse by the end. A few months ago it was suggested the committee purchase a ham or two to ensure adequate entrees. June said the committee would try it next time.

Connie Anderson, Nominations Chair, named the three newly elected council members who are Peg Bedell, Laura Belsky, and Diedrick Snoek. Connie will call them now. A letter listing the election results will be sent from the office to the entire slate of nominees.

Treasurer Nick Leras had no financial report. The Five College treasurer was out so needed information was not available.

Curriculum Committee Co-chair Alex Leras described the successful drop-in program of June 6th with 180 to 190 members stopping by. There was a favorable reaction to meeting the moderators and registering in an informal social setting.

Membership Chair Pat Keating said that to date 128 members had paid dues, with 103 having registered for fall seminars. She was pleased to report ten new members.

Karen Tatro said that seminars are filling up and dues coming in fast. A few paid the old amount only, but she thinks inadvertently. She will notify those who were short. A few chose to avail themselves of the lower dues option. No one present had heard any complaint regarding the dues increase.

Hy Edelstein, Computer Committee, reported that there are 16 signed up for the August workshop and there are 60 members of the Computer Circle. He and John Armstrong are updating the Website. The question was raised why the minutes had not been posted yet. Hy said that he would do so. Hy said that the Computer Committee had been asked if experts from LIR would assist members in their home for a fee which would be a donation to LW. Barbara asked for a more specific proposal. Naomi felt such an offer could become burdensome to the "experts".

Vice President Chuck Gullies reported for the Strategic Planning Committee. They have had two notable meetings this week, one with ten of the 13 past presidents and a vice president of LW. Chuck passed around a wonderful photo of the occasion. He also talked briefly regarding the most recent SPC meeting. They had discussed the questionnaire mailed to the membership. There has been a most favorable response - 116 received. Most of the responses were very positive and some offered suggestions.

Bob Grose described the committee's meeting with Loma Peterson, Executive Director of Five Colleges, Inc., a meeting characterized as one of mutual understanding, good humor and frankness. It was useful in clarifying our relationship and she cautioned that she is the LW connection to the top officials, to go through her rather than around her.

Doris Leonard reported on the Summer Program. Space is still available on all trips. The Lowell trip is nearly full. She mentioned that Karen had told her of serious parking problems as a result of construction this summer near the Amherst Alumni House where three free programs are scheduled. Members should carpool and/or park at metered places around the Amherst Common. The Chester Theatre Preview is next week on June 20th.

While space is "tight" on all campuses, Karen reported she is optimistic space will be found for

all seminars. Because of the scheduling we will not be meeting at MHC this next year. Karen stressed that any contact with the five campuses regarding space, parking or equipment use be made through the LW office. Karen has developed a good working relationship with those who administer the allotment of space. She asked that making such arrangements for LW be left entirely to her, regardless of a member's former status at a particular institution. She is glad to hear of off-campus possibilities from members and will follow through. Karen will be on vacation next week. Suzanne Olszewski will fill in.

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Chuck Gullies has updated the Committee Lists indicating new chairs: Dorothy Rosenthal, Cochair of Curriculum Committee, Eleanor Shattuck and Sheila Klem, Co-chairs of the Newsletter Committee, Dorothy Gorra and Gillian Morbey Co-chairs of the Summer & Winter Programs, and Gloria Ayvazian, Julie Finnan and Ann Grose, Co-chairs of Conversations over Coffee. The Projector Service committee has been renamed the AudioVisual Committee and will be chaired by David Navon and Harley Unger. Naomi Yanis will have the responsibility for Committee Liaison as Vice President. She plans to meet with each committee at least once. David Navon, on behalf of the Audio Visual Committee, provided Council members with draft copies of Responsibilities of the LER Audio-Visual Committee. There was discussion of the listed points. Interest was expressed in owning a cordless microphone with a speaker to be used

to amplify the voices of members making presentations.

Chuck Gillies passed out information on three POV videos available from PBS to be used as educational programs. These are offered prior to their being shown on television and ILRs are asked to provide feedback to the producers. Each video could serve as an interesting one-time program if someone in LIR would take charge. It was suggested that Chuck contact Conversations over Coffee or Special Events about using of one of POV programs. Barbara Snoek had her "last say" by distributing her list titled "This year's concerns and accomplishments". She thanked Council members for their hard work this past year as well as their enthusiastic support for LIR. The Council applauded Barbara's leadership for the past year. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

June Guild, Acting Secretary

Karen Tatro, Program Coordinator

Distributed at the meeting were:

Agenda: May 9, 2002

5CLER Standing Committees

Responsibilities of the LER Audio-Visual Committee (AVC) D r a f t

POV - New Educational Opportunities

Closing remarks (Barbara Snoek)